

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495
BOARD OF EDUCATION
LARNED, KANSAS 67550
REGULAR MEETING
MAY 9, 2016
6:30 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

Sharon Lessard, President, called the regular meeting to order at 6:30 p.m.

2. ROLL CALL

June Barger, Jay Haremza, Kimi Bowman, Leroy Lyon, David Sanger, Jenny Manry, Sharon Lessard, Jon Flint, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk.

Absent:

3. APPROVAL OF AGENDA

David Sanger moved to approve the agenda as presented.

Jay Haremza second.

Yes 7 No 0

4. APPROVAL OF MINUTES

June Barger moved to approve the minutes of April 11, 2016 Regular Board minutes as presented.

Leroy Lyon second.

Yes 7 No 0

5. APPROVAL OF BILLS

Sharon Lessard looked over the bills this month. Sharon stated that everything looked routine this month.

Sharon Lessard moved to approve the bills as presented.

Kimi Bowman second.

Yes 7 No 0

6. TREASURER'S REPORT

Jean Simmons, Finance Director, handed the security pledges to board members to look over. Jean explained that the bank that holds a money market account to hold bonds upon maturation had allowed the account to be under secured. They did not realize that the account needs to be secured daily; they were checking the securities only on the last day of the month. Jean stated that she had been in contact with Mark Bauer and that he had stated it was the institution's responsibility to ensure the account is insured daily. Jean said that she would be checking the securities on a regular basis also. Jean shared that the CAT Aid had been received and receipted. The district had also received \$6700 in gifts and grants for the purchase of a pug mill for the high school art department. Jean stated that the district did not receive their KPERS payment this month. The district was to receive this money on April 15.

7. AUDIENCE WITH INDIVIDUALS & GROUPS

None at this time.

8. RECOGNITION OF RETIRING TEACHERS & "STAR POLISHER" AWARD

Jon Flint, Superintendent, read the Star Polisher poem aloud to the board and audience. The Star Polisher award is presented to individuals who have dedicated 30 years of service to the district. This year, the district had the pleasure of honoring Judy Ochs with this award. Judy was also honored as a retiree from the district this year. She has created an outstanding FACS program at Westside School. Jon shared that her influence will be greatly missed.

Jerry Johnson was also recognized as a retiring teacher. Jon thanked Jerry for his 34 years of service to education and stated that Jerry had built an outstanding Industrial Arts program at Westside School over the years. Both Jerry and Judy were presented with gifts from the Board.

9. PRESENTATION OF 25 YEAR CERTIFICATES

The University of Kansas recognizes educators who have dedicated 25 years of service to their field. Lisa Spain and Kathleen Bunch were presented certificates by Sharon Lessard, Board President. Janet Fleske also received a certificate, but was unable to attend the meeting.

10. LARNED MIDDLE SCHOOL SITE COUNCIL

Shane Sundahl, Larned Middle School Administrator, presented on behalf of the Larned Middle School Site Council. Shane stated that his meetings had fairly good attendance each month. The group had covered several topics over the course of the year ranging from PowerSchool to State testing results. Shane hopes to increase participation and hopes to get more community members involved in the group. He shared that Marcy Wagner had served as the staff representative this year. June Barger, Board member, asked if PowerHour was missed. Shane stated that he felt that it was not missed, and had been replaced by a better alternative with the implementation of Homework Help after school. He feels that the Homework Help is more beneficial to students.

11. EXECUTIVE SESSION

a) Non-elected Personnel

Sharon Lessard moved at 6:47 p.m. that the Board go into executive session for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and that the Board will return to the open session in this room at 6:55 p.m. Included in the executive session are all present Board members, Jon Flint, Superintendent, Phil Martin, Attorney.

Leroy Lyon second.

Yes 7 No 0

The open meeting was called to order at 6:56 p.m.

12. NOMINATIONS

Jay Haremza moved to approve the following nomination(s) for the **2015-2016** school year.

Micheal Pfortmiller
Charles Forbes

Asst Custodian/LMS
Head Custodian/HLS

For the **2016-2017** school year

Rustyn Krebs	Para/TRI/ALC
Candice Phillips	Asst Cook/LHS
Patricia Reeh	Asst Cook/LMS
Bridgette Thomas	Asst Nurse/District Wide
Michael Hensley	Asst Football/LHS
Tad Remy	Asst Football/LHS
Rustyn Krebs	Asst Football/LHS
AB Stokes	Head Football/LHS
Kaileigh Dietrich	Asst Volleyball/LHS
Mike O'Neil	Asst Boys Basketball/LHS
Luke Steinlage	Asst Boys Basketball/LHS
Ashley Crosby	Head Girls Basketball/LHS
Matt Sleder	Head Wrestling/LHS
Hannah Smith	Asst. Cheer/LHS
AB Stokes	Asst Wrestling/LHS
Cindy Jack	Concessions/LHS
Kyle Leroy	STUCO/LHS
Nick Junker	Asst Tennis/LHS
Alex Rome	Beginnings
Katie Sperry	Thursday/Friday School
Katie Sperry	Music Supplemental/LHS
Katie Sperry	Flags/LHS
Tad Remy	School Year Weights/LHS
Mark Lessard	Head Girls Tennis/LHS
Toni Novotny	Head Girls Golf/LHS
Gary Wagner	Head Cross Country/LHS
Scott Upson	Scholars Bowl/LHS
Katie Sperry	Pep Band/LHS
Katie Sperry	Jazz Band/LHS
Janet Fleske	Drama/LHS
Justin Sperry	Yearbook/LHS
Chris Scheideman	Debate/LHS
Alex Rome	Music Supplemental/LHS
Bethany Steinlage	Head Cheer/LHS
Jennifer Fitzpatrick	Junior Class Sponsor/LHS

Jenny Manry second.

Yes 7 No 0

13. SEPARATIONS

Jay Haremza moved to approve the following separation(s) for the **2015-2016** school year.

April Perez	Para/TRI/ECH
Margie Doris	Para/TRI/PHts
Aaron Phillips	Para/TRI/LMS

For the **2016-2017** school year

Kristin Herrman	STUCO/LMS
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Kimi Bowman second.

Yes 7 No 0

14. TRANSFERS

Jay Haremza moved to approve the following transfer(s) for the **2016-2017** school year.

Hannah Smith	Secretary/Food Service Mgr. from Secretary/HLS
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Leroy Lyon second.

Yes 7 No 0

15. EXECUTIVE SESSION

a) Negotiations

Sharon Lessard moved at 6:58 p.m. that the Board go into executive session for the purpose of negotiations in order to protect the public interest in negotiating a fair and equitable contract. The Board will return to the open session in this room at 7:15 p.m. Included in the executive session are all present Board

members, Jon Flint, Superintendent, Phil Martin, Attorney, Lea Harding, and Troy Langdon.

Jay Haremza second.

Yes 7 No 0

The open meeting was called back to order at 7:18 p.m.

16. STUDENT & STAFF HANDBOOKS

Each administrator outlined changes that were made to their handbooks for the 2016-2017 school year.

Lea Harding, Elementary administrator, stated that most of the changes in her handbook were date changes and replacing Skyward, the district's new computer software, where Powerschool had been mentioned. She said that School Reach had also been replaced with School Messenger. She stated that the Campbell's Soup Labels program had been removed from the handbook since the company is no longer sponsoring that incentive. As far as the Teacher Handbook, most changes were also date oriented. Lea did want to point out an addition that had been made on the 2nd page. Teachers are to ensure that movies that are presented during instruction time be structured to curriculum to get the most out of the instruction.

Shane Sundahl, Middle School Administrator, presented his handbooks for the 2016-2017 school year. There were no changes to the staff handbook.

The middle school student handbook changes were mainly reorganization. The format had been changed; the content remained the same.

Troy Langdon, High School Administrator, stated that this year his staff handbook would be available as a live binder. This will allow teachers quick access to the document on their computer desktops. There are not many changes to it this year. Individual Plan of Study time was added to the Seminar groups. Seminar teachers will be individually counseling students. Jacque Johnson will be facilitating this program. Troy pointed out that the non discriminatory statement had been added to the last page of the handbook along with the contact number to the District Office.

Dustin Wilson, Larned High School Assistant Principal, presented the student handbook to the board. Eligibility language was cleaned up on page 11 to make the requirements clearer. Dustin pointed out that in the past, eligibility ran Monday to Monday and now runs Monday to Sunday. On page 12, camera surveillance was added to all activity busses along with activity trip behavior

expectations. Parking procedures were addressed in regards to the current construction project at the high school. It states that flexibility will be needed as the project progresses. Another change was on the points system at the high school. Long term expulsion is now 50-75 points. Dustin stressed that he wanted this to be clear and provide the expectations.

June Barger moved to approve the Elementary, Larned Middle School, and Larned High School Staff and Student handbooks for the 2016-2017 school year.

Kimi Bowman second.

Yes 7 No 0

17. STUDENT ACCEPTABLE USE OF DISTRICT TECHNOLOGY

The Student Acceptable Use of District Technology was presented last month. The only difference with the Student and Employee documents is the financial aspect of it. Students will not be held to the same financial consequences as employees.

Kimi Bowman moved to approve the Employee Acceptable Use of District Technology policy.

Jay Haremza second.

Yes 7 No 0

18. EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY

Both the Student and Staff Acceptable Use of Technology were presented to Board last month. The purpose of the document is to encourage staff and student accountability in relation to the use of technology products. If a staff member damages school technology property, the district will cover the cost of one replacement device. Any other damage is the staff's responsibility. Kris Schneider, Technology Director, stated that he planned to form a committee to help facilitate the policy and procedure. He plans to have the committee made up of teachers and staff members. Phil Martin, School Board Attorney, pointed out language in paragraph 10 of the document. He asked that the department and

board consider another word other than punishment. David Sanger, Board member, asked if the committee could consider the consequence of termination. Kris and Jon both stated that the committee would only be considering the financial responsibility of the staff member as far as replacement of the damaged device. Kris Schneider stated that he would rewrite that paragraph to include proper wording.

Kimi Bowman moved to approve the Employee Acceptable Use of District Technology policy with the proposed changes.

David Sanger second.

Yes 7 No 0

19. ACCEPTANCE OF VEHICLE BID

Richard Fairchild, Transportation Director, shared results of the bid opening for a new or pre owned passenger vehicle. The district had received two bids. One from Jansenn Motors and one from Shank Auto. Jansenn Motors sent in a bid for a 2016 Ford Flex and Shank Auto bid a 2015 Chevy Traverse. Both vehicles met the criteria outlined in the bid specifications. Richard stated that this vehicle would replace a 2004 Buick Century. The vehicle would be used mainly for administrative and staff transportation. It is not a reimbursable purchase and would be funded out of capital outlay. Kimi Bowman, Board member, asked how many miles that the 2015 Chevy Traverse had. Richard stated that it had less than 3,000 miles. Leroy Lyon, Board member, stated that he had several concerns and reservations about this purchase. Presently, the district has no idea what the state is going to do about funding. Many school districts are looking at severe cuts. The district does not know what the final outcome will be as far as funding. Jon Flint, Superintendent, stated that oral arguments will start tomorrow in regards to the pending court case. Leroy Lyon stated that the district should possibly start deferring some purchases in preparation of possible cuts. He stated that the district does not know what additional costs they may incur due to the construction projects that are currently in process. He asked fellow board members to consider deferring action for a month or two on spending until we have a clearer picture of what the state is going to do. June Barger, Board member, asked if the district has the money available in capital outlay. Jon Flint stated that currently we do, but the district has reduced their capital outlay account from 8 mills to 1 mill with the construction of the new elementary school and the remodeling of the high school. The account will be funded at a substantially reduced rate than it has been in the past with the hopes that we will not have older buildings to keep up. Jon reiterated that there is the possibility of a school shutdown July 1 if the legislature does not come up with a plan to equitably fund schools. If the equitable component is not met, school is not to start in August

according to the courts. Jenny Manry, Board member, asked if members felt as though this purchase should be tabled until more is known about funding and operations. June Barger stated that she would consider tabling it, but wanted to ensure that this purchase would not jeopardize student safety as far as transportation. Jenny Manry asked if the district would be using this vehicle over the summer. Richard said it would not be used over the summer. Jon Flint stated the he wasn't sure the district would know any more in July than they do presently. Jon did say we would know where the district stands as far as carrying money over from 2015-2016 budget. After extensive discussion, the board stated as a whole that they were satisfied with the bids, they were concerned with next year's budget.

Jay Haremza moved to table the purchase of a vehicle until the July board meeting.

Leroy Lyon second.

Yes 7 No 0

20. APPROVAL OF PRIVATE INSTRUCTION (GBRGB)

Any school usage of a facility that will be used for personal payment has to be approved by the Board. Katie Sperry and Jennifer Colglazier have requested the use of the middle school band room for summer band lessons.

Leroy Lyon moved to approve the facility usage for Summer Band 2016.

Kimi Bowman second.

Yes 7 No 0

21. REVIEW SUMMER ACTIVITY CALENDAR

The calendar was handed out to board members showing activities for the month of June and July. Dustin Wilson and Rusty Wrinkle had collaborated to get this calendar together. It outlines all opportunities students have to participate in over the summer. Dustin stated that he and Rusty both realize students are pulled in many directions during the summer. Dustin pointed out that Wednesdays were left empty. There are also a couple dead weeks included in the calendar. No activities are scheduled the week after school is out or the week of July 4th. The students can still attend competitions, but no USD #495 facilities will be used those weeks. David Sanger, Board member, asked when summer basketball workouts were to be held. Jerrod Smith, Head Boys Basketball coach, is working

on finding some occasional dates that do not interfere with baseball games. He will contact players directly.

22. REPORTS
a) Directors

Roy Prescott, Maintenance

All of the boilers in the buildings have been shut down and now the maintenance staff is busy trying to get the air conditioners going. There had been a recent issue with the roof at Phinney. The recent rains had produced quite a substantial leak in the roof. Roy stated that there had been a repair to the roof roughly six years ago that had not taken into consideration a concrete deck that is present on that roof. With the rapid and heavy rainfall the district has had recently, weeping had occurred between the concrete deck and the roof line. Repairs had been started on the roof and the next rain will prove whether they had been effective. The recent rains have always put the grounds keeping in full swing.

Richard Fairchild, Transportation

Middle school sports are being completed. High school sports have moved into regional competitions. Make up games have stretched the transportation thin. The department is preparing for Driver's Education classes and summer school. Richard will be submitting his Special Education report to KSDE tomorrow. He stated that the Transportation Special Education expenditures are down this year due to the graduation of specific needs students.

b) Principals
Dick Bixler(WS)

Absent

Shane Sundahl (LMS)

The last track meet for Larned Middle School was today at Hillsboro. The staff has 9 days left with the 8th grade student before their promotion ceremony on the 23rd of May. There are several year end activities scheduled. Shane shared with the board that he felt the year had been a good one and he was looking forward to next year.

Lea Harding (NS/PH/HS)

Lea commended the staff at Phinney for handling the water leak and she gave special recognition to her custodian for keeping up with the leaks. She stated that they had vacuumed quite a large amount of water. The elementary students are finally done with state testing for the year. Lea shared that it took students eight instructional periods to complete the process this year. Teachers were very patient and rescheduled many classroom events.

Patty Holaday, Tri County Director, and Lea visited an autism classroom in Joplin, Mo. recently and they wanted to share some of the information and ideas they gathered from that visit. Lea explained that this classroom covered things like recessed fire extinguishers and clothing-many things that they had just not thought of with the construction of a room such as this. They toured the entire facility and discovered several ideas they need to visit with contractors about in relation to the construction of the sensory room. Patty and Lea brought back ideas to the Sensory Room Committee and they are currently in the process of prioritizing needs and wants.

Troy Langdon (LHS)

Brandon Bartz-Statue Update

Brandon Bartz, Larned High School junior, presented the completed statue that he had obtained funds for in honor of his father. This project was completed for his English 11 Do Hard Things Project. He presented a picture of the finished statue and was giving a report of possible locations to mount the statue outside the football stadium. Brandon stated that the welding classes had been working on a new fence that will be placed outside the east side of the stadium by the ticket booth. The fence will incorporate the gate that is being moved from the

courtyard to the entrance of the football field. That was one possible location for the statue. Brandon stated that he hoped to find a place to mount it where it would be visible from the field, but that it was not proving an easy task. One other consideration when it came to mounting the statue was isolating it. The statue cannot be touched; it will change colors if that happens. David Sanger, Board member, asked if mounting it close to the concession stand was a possibility. Brandon stated that he didn't know how visible it would be to the crowd there. The statue is 6 foot by 6 foot and will be mounted on a concrete stand of some type with a barrier around it for protection. He was going to request Tim Schaller's help and have a few locations drawn up for a more visible opinion. Brandon wanted the opposing team to also view the statue. Brandon will be in touch with the board once a location was chosen. The board commended Brandon a job well done and congratulated him for completing this task.

Troy Langdon, Larned High School principal, took the podium and inquired as to how many board members would be attending graduation. Graduation will be held Saturday at 2 p.m. He wanted to ensure he had enough seating out for them. Drive One for Your School had gone well and Troy commended the incoming STUCO president for going above and beyond to ensure success of the fund raiser. Troy stated that due to the recent rains, several baseball games had been rained out and they were in the process of getting those made up. He had been made aware that the Smokey Valley game would not be made up due to conflicting schedules. Troy stated the four tennis players had made it to the state competition this year-DJ Mead and Dalton Penka in singles and Cadin Limon and Kobe Kraisinger in doubles.

c) Jon Flint, Superintendent

The court hearing for the equitable side of the school funding lawsuit is set to begin tomorrow. This will determine whether school will be in session July 1. There will be a construction meeting at the district office in the morning at 10 a.m. Students, teachers, and administration had done a great job getting assessments completed this year. Jon will be presenting at the Lunch and Learn meeting on May 26th that is hosted each month by the Chamber of Commerce. He will be bringing them up to speed on the construction projects and will also present a brief Budget 101 to help them learn about school funding and how it is different from other funding. Jon shared that he will be visiting his daughter in the Phillipines from May 27 to June 7.

d) Board Discussion

Jay Haremza, Board member, stated that he been purchased several times for lunch by several 3rd graders at Northside. He wanted the board to know lunch had been great and he had enjoyed himself.

23. ADJOURN

June Barger moved to adjourn the meeting at 8:26 p.m.

David Sanger second.

Yes 7 No 0

Board President

Board Clerk