

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495
BOARD OF EDUCATION
LARNED, KANSAS 67550
REGULAR MEETING
JULY 9, 2018
6:00 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

Jenny Manry, President, called the regular meeting to order at 6:00 p.m.

2. ELECTION OF PRESIDENT

Sharon Lessard nominated JennyManry for President of the Board of Education for USD 495 for the 2018-2019 school year.

Kimi Bowman second.

Yes 5 No 0

3. ELECTION OF VICE PRESIDENT

Kimi Bowman nominated David Sanger for Vice President of the Board of Education of USD 495 for the 2018-2019 school year.

Sharon Toll second.

Yes No 0

4. ROLL CALL

Jenny Manry, Buddy Tabler, Kimi Bowman, Sharon Lessard, Sharon Toll, Bryce Wachs, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk

Absent: David Sanger
Jessie Pleasant

5. APPROVAL OF AGENDA

Sharon Lessard moved to approve the agenda as presented.

Sharon Toll second.

Yes 5 No 0

6. EXECUTIVE SESSION
a) Non-elected Personnel

Kimi Bowman moved at 6:03 p.m. that the Board go into executive session for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and that the Board will return to the open session in this room at 6:10 p.m. Included in the executive session are all present Board members, Bryce Wachs, Superintendent, Phil Martin, Attorney.

Sharon Lessard second.

Yes 5 No 0

The open meeting was called to order at 6:10 p.m.

7. NOMINATIONS

Kimi Bowman moved to approve the following nomination(s) for the 2018-2019 school year.

Courtney Detherage	Asst. Volleyball/LMS
Bill Brennan	Para/TRI/FLE
Hillarie Thacker	Secretary/Support Services
Jon Shank	Mechanic/TRANS

Charles Tabler second.

Yes 5 No 0

8. SEPARATIONS

Kimi Bowman moved to approve the following separation(s) for the 2018-2019 school year.

Misty Ortivez
Emily Bird

Para/TRI/Kinsley
Para/TRI/LHS

Charles Tabler second.

Yes 5 No 0

9. TRANSFERS

None at this time.

10. APPROVAL OF MINUTES

Sharon Lessard moved to approve the minutes of June 11, 2018 Regular Board Meeting and the June 27, 2018 Special Board meeting as presented.

Kimi Bowman second.

Yes 5 No 0

11. APPROVAL OF BILLS

Sharon Lessard reviewed bills this month. KASB Workman's Compensation Insurance had been paid. Roofmasters had been paid for a portion of the roof replacement being done at the high school. Bills appeared in order for the month of June.

Sharon Lessard moved to approve the bills as presented.

Charles Tabler second

Yes 5 No 0

12. TREASURER'S REPORT

The district has received final tax payments for the year from Barton and Pawnee counties. The final CAT aid payment had also been received this month. Year end transfers had been made. Mr. Wachs and Mark Bauer will begin work on the upcoming year's budget in the coming weeks.

13. AUDIENCE WITH INDIVIDUALS & GROUPS

None at this time.

14. EXECUTIVE SESSION

a) Negotiations

Kimi Bowman moved at 6:15 p.m. that the Board go into Executive Session for the purpose of negotiations in order to protect the public interest in negotiating a fair and equitable contract. The Board will return to the open session in this room at 6:40 p.m. Included in the Executive Session are all present Board members; Bryce Wachs, Superintendent; Phil Martin, Attorney; and Principals Troy Langdon and Lea Harding.

Sharon Lessard second.

Yes 5 No 0

The open meeting was called to order at 6:40 p.m.

15. ORGANIZATIONAL CHART

Superintendent Wachs presented the board the organizational chart. He stated that no major changes had been done to the chart. The presentation of the chart has been cleaned up and made easier to read.

Kimi Bowman moved to approve the District Organizational Chart as presented.

Sharon Toll second.

Yes 5 No 0

Jessie Pleasant arrived at 6:45 p.m.

16. DISPOSAL LIST

Sharon Lessard moved to approve the superintendent's authority to dispose of property up to \$500.

Charles Tabler second.

Yes 6 No 0

17. APPOINT DEPUTY TREASURER & CLERK

KASB recommends that Deputy Treasurer and Clerk be approved at the annual organizational meeting. This is done for instances of emergency and absences if the clerk or treasurer is gone from board meetings. This takes place of one being appointed at individual meetings in these instances.

Kimi Bowman moved to approve Tina Welch as Deputy Treasurer and Ann Schreiber as Deputy Clerk.

Charles Tabler second.

Yes 6 No 0

18. CONSENT AGENDA

- a) Designate Clerk of the Board – Tiffany Burris
- b) Designate Treasurer – Jean Simmons

- c) Designate School Attorney - Phil Martin
- d) Designate Official Newspaper - Tiller and Toiler
- e) Designate Official Bank Depositories - First State Bank, Farmer's Bank & Trust, Bank of the West and American State Bank
- f) Designate Food Service Appeal Officer – Hannah Smith
- g) Designate KPERS Representative – Jean Simmons
- h) Designate Health Insurance Representative – Jean Simmons
- i) Designate Treasurer of Activity and Petty Cash – Jean Simmons
- j) Designate Food Service Representative – JoHannah Smith
- k) State & Federal Program Compliance Coordinator – Bryce Wachs
- l) Designate Tri-County Special Service Representative – Bryce Wachs
- m) Designate Title IX/Section 504 Representative/Coordinator – Bryce Wachs
- n) Designate Official Auditor – VonFeldt, Bauer & VonFeldt
- o) Designate State and Federal Program Representative – Bryce Wachs
- p) Designate Freedom of Information Officer – Bryce Wachs
- q) Adopt the 1,116 hour calendar
- r) Adopt Generally Accepted Accounting Principles Resolution
- s) Adopt Establish Activity Funds Resolutions
- t) Adopt Establish Petty Cash Funds
- u) Adopt Authorizing Early Payment of Claims Resolution
- v) Designate Truancy Officers - Building Administrators
- w) Approve Mileage Rate at \$.45
- x) Resolution for Rescinding Policy Statements Found in Board Minutes
- y) Resolution to Reaffirm Policies of the Board of Education
- z) Resolution to Establish Home Rule
- aa) Designate Coordinator for Homeless Children – Bryce Wachs
- bb) Designate Cost per Copy at \$.10

Sharon Lessard moved to approve the Consent Agenda as presented.

Charles Tabler second.

Yes 6 No 0

19. DESIGNATE KASB GOVERNMENTAL RELATIONS NETWORK REPRESENTATIVE

Charles Tabler moved to appoint Kimi Bowman as the KASB Governmental Relations Representative for the 2018-2019 school year.

Sharon Lessard second.

Yes 6 No 0

20. DESIGNATE JUNIOR CITY COUNCIL REPRESENTATIVE

Kimi Bowman moved to appoint Charles Tabler and Sharon Toll as the Junior City Council Representatives for the 2018-2019 school year.

Sharon Lessard second.

Yes 6 No 0

21. RESOLUTION OF REGULAR BOARD OF EDUCATION MEETINGS

Due to Veteran's Day and Spring Break of this year, regular board meetings in November and March have been moved from the second Monday of those months to Tuesday, November 13th and Thursday, March 7th. Meetings will be held at 6:00 p.m. each month.

Charles Tabler moved to adopt the attached Regular Board of Education Meeting Resolution.

Sharon Lessard second.

Yes. 6 No. 0

22. 2018-2019 BOOK RENTAL FEES

Charles Tabler moved to approve the following Book Fees for the 2018-2019 school year.

K	\$ 65.00
1-5	\$ 75.00
6-8	\$ 80.00
9-12	\$ 85.00

Sharon Lessard second.

Yes. 6 No 0

23. 2018-2019 LUNCH FEES

Charles Tabler moved to approve the following school lunch & breakfast fees for the 2018-2019 school year.

Prices reflect a .10 increase in lunch and a .05 increase in breakfast prices.

Lunch		Breakfast	
Elementary	\$ 2.60	Elementary	\$ 1.90
LMS	\$ 2.85	LMS	\$ 2.00
LHS	\$ 2.85	LHS	\$ 2.00
Adult	\$ 3.85	Adult	\$ 2.40
Reduced	\$.40	Reduced	\$.30
Additional Milk	\$.50	Additional Milk	\$.50

Kimi Bowman second.

Yes 6 No 0

24. 2018-2019 INCLEMENT WEATHER DAYS

Kimi Bowman moved to approve December 1, 4, 5 2018 as inclement weather days for the 2018-2019 school year.

Charles Tabler second.

Yes 6 No 0

25. KASB LEGAL ASSISTANCE FUND

Charles Tabler moved to approve the legal assistance payment of \$2,100.00 to KASB for the period 7/1/18 through 6/30/19.

Sharon Lessard second.

Yes No

26. KASB ANNUAL MEMBERSHIP DUES

Sharon Lessard moved to approve the annual membership dues of \$12, 446.46 to KASB for the period 7/1/2018 through 6/30/19.

Sharon Toll second.

Yes 6 No 0

27. ENGAGEMENT LETTER FOR VON FELDT, BAUER & VON FELDT CHTD. FOR 2018-2019 SCHOOL YEAR.

Charles Tabler moved to accept the engagement letter for Von Feldt, Bauer & Von Feldt, Chtd. for the 2018-2019 school year.

Jessie Pleasant second.

Yes 6 No 0

28. APPROVE CALENDAR

Charles Tabler moved to approve the calendar for the 2018-2019 School Year as presented.

Kimi Bowman second.

Yes 6 No 0

29. MATH CURRICULUM PURCHASE

Shane Sundahl, Middle School Principal, and Lea Harding, Elementary Principal, presented information about the proposed math curriculum they are hoping to implement at their buildings. Lea stated that a curriculum rotation had been created and this year math was on the docket to be replaced. It was requested to

have a proposal ready to present in May. Middle school and elementary staff spent time researching and creating a spreadsheet. Lea and Shane stated that their staff already uses the Iready diagnostic tool and this curriculum directly correlates with that tool. This curriculum will help provide a better base. Lea shared that the data is much easier to interpret and read. Shane stated that he had been working on a document to sell the math curriculum we are replacing to offset the cost.

Sharon Toll moved to approve the purchase of the presented K-8 Math Curriculum.

Kimi Bowman second.

Yes 6 No 0

30. TECHNOLOGY PURCHASE

Gwen Lehman, Technology director, addressed the board. Chromebooks are needed for Pk-2nd grade classrooms. She would like to purchase another Ipad cart for the high school. The department is also updating admin and secretarial machines. Gwen stated that she hopes to sit down with Mr. Wachs and compile a rotation schedule for machines. She would like to come up with a strategic plan for the department.

Kimi Bowman moved to approve the technology purchase as presented.

Jessie Pleasant second.

Yes No

31. APPROVE CARPET BID

Charles Tabler moved to approve the bid to purchase and install carpeting at the Larned Middle School Band/Choir room and the Larned High School Band Room and the Larned High School Choir room from My Favorite Furnishings in the amount of \$66,570.00.

Sharon Lessard second.

Yes 6 No 0

32. APPROVE MILK BID

Kimi Bowman moved to approve the milk bid for the 2018-19 school year from Hiland Dairy.

Charles Tabler second.

Yes 6 No 0

33. APPROVE FOOD BID

Sharon Toll moved to approve the food purchase bid for the 2018-19 school year from Sysco for frozen, non food and dry goods and Evco for canned goods and produce.

Kimi Bowman second.

Yes 6 No 0

34. APPROVE MOWER PURCHASE

Roy had a price for a new Hustler mower from Pro Green. This is the company that provides services for our grounds and where our current mower is repaired when needed. The current Hustler mower has had to have several repairs over the last month and while it is getting repaired the grounds are not tended to and staff gets behind. The department does not have a back up. With the building of the new elementary, the maintenance department has gained ground to upkeep. Charles Tabler, Board member, asked if local businesses were given the opportunity to price the purchase of a mower. He stated that they should be given the opportunity. Mr. Wachs stated that he would ask Roy to price mowers locally before a decision is made.

Charles Tabler moved to approve the purchase of a grounds mower with a purchase price not to exceed \$10,000 after acquiring prices from local entities in addition to the price obtained from Pro Green.

Jessie Pleasant second.

Yes 6 No 0

35. APPROVE AUXILARY LIGHTING OF LMS GYM

At the last special board meeting, the board approved the LED lighting of the court at the Larned Middle School from Haynes Electric. Upon completion of the project, it became evident that lighting just the basketball playing court was going to effect the lighting of the double volleyball court. Half of each volleyball court was lit with the new lighting, while half remained under the new lights. Charles Tabler asked about the initial quote covered only the basketball playing surface and not the entire playing surface. Mr. Wachs stated that it was his understanding that the initial quote was given in February during basketball season and the bleachers were pulled out entirely at that time. The volleyball court playing surface was not taken into consideration at that time. The additional lights will cover both the entire volleyball court, but also the bleacher areas..

Charles Tabler moved to approve lighting of the remaining playing cour and gym seating from Haynes Electric in the amount of \$13, 200.00.

Sharon Lessard second.

Yes 6 No 0

36. LET BIDS FOR LHS GYM FLOOR

Jenny Manry, Board president, asked if this is something that can be completed yet this summer potentially. Mr. Wachs stated that he wasn't sure. He feels as if we get bids coming we can plan the district's capital outlay expenses based upon what is received. The gym floor can be refinished one more time to get through the upcoming basketball season. The replacement of the gym floor is high on the list of priorities. If the project is unable to be completed before season, it will be a benefit to have the bids back and have the job scheduled for the 2019 summer.

Jessie Pleasant moved to let bids for the replacement of the gym floor at Larned High School.

Kimi Bowman second.

Yes 6 No 0

37. LET BIDS FOR LIGHTING AT LMS

This is a project the board has discussed for quite some time. Currently, the middle school is the only building that does not have updated LED lighting.

Sharon Lessard moved to approve letting bids for LED lighting at the Larned Middle School classrooms, commons, and offices.

Charles Tabler second.

Yes 6 No 0

38. SET SPECIAL BOARD MEETING

Sharon Lessard moved to set a special board meeting for July 16, 2018 at 5:30 p.m. for the purpose of strategic planning.

Charles Tabler second.

Yes 6 No 0

39. REPORTS

a) Bryce Wachs, Superintendent

Bryce thanked the board and staff for being so welcoming and helpful in his first week at USD #495. He commended the district office staff for

being helpful. He stated that this week has been spent familiarizing and working with the district office staff. Next week, his focus will be on meeting with administrators and directors.

Mr. Wachs updated the board on recent legislation in regards to school finance and adequate funding. He shared that with recent rulings, the district could begin budget planning. The district office staff and Mr. Wachs will be attending the state's Budget Planning meeting in Garden City. An appointment has already been set with Dale Dennis on August 9th to review the district's 2018-19 budget.

b) Board Discussion

Kimi Bowman, Board member, asked how the demolition project was going. Phinney Elementary was completely torn down; there was a hole that needed filling but that would be addressed in the upcoming days. Northside Elementary's exterior walls are down and the roof was now on the ground. There will be discussion at the August meeting in regards to contracts and purchase of the grounds from Larned Recreation.

Jessie Pleasant, Board member, asked if the letter from the concerned citizen and the use of the cannon at football games had been addressed. Kimi Bowman stated that we had sent a letter. Charles Tabler asked if we had come up with a solution and that we should possibly ask other league schools if they celebrate scoring at football games with a noise maker of some type. Jenny Manry stated that she felt that if the cannon was in line with what other schools do, she was not as concerned with our district using the cannon.

Sharon Lessard asked about the spending limit. It was the consensus of the board to keep the limit at \$5000. Phil Martin, Board attorney, stated that no action needed taken to keep the limit where it had previously been set. It would continue at that amount until motion was set to change it. Sharon Lessard also stated that it had come to her attention that a few trees at the Larned Middle School and Larned High School were dead. She asked that these be looked at before the start of the school year. Charles Tabler then asked about the poor stand of grass at the elementary building. Mr. Wachs stated that recent rains had improved the condition of the grass and that the maintenance department had discussed possible over seeding of the area in the fall. Kimi Bowman also stated that she noticed that the fence had been removed at Phinney. With the hole still present, she asked that Eakin's please put the fence back up.

40. ADJOURN

Sharon Lessard moved to adjourn the meeting at 8:10 p.m.

Jessie Pleasant second.

Yes 6 No 0

Board President

Board Clerk