

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495  
BOARD OF EDUCATION  
LARNED, KANSAS 67550  
REGULAR MEETING  
JULY 13, 2015  
6:30 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

June Barger, President, called the regular meeting to order at 6:30 p.m.

2. ELECTION OF PRESIDENT

Jenny Manry nominated Sharon Lessard for President of the Board of Education for USD 495 for the 2015-2016 school year.

Kimi Bowman second.

Yes 5 No 0

3. ELECTION OF VICE PRESIDENT

Jenny Manry nominated Jay Haremza for Vice President of the Board of Education of USD 495 for the 2015-2016 school year.

June Barger second.

Yes 5 No 0

4. ROLL CALL

Jenny Manry, Jay Haremza, Kimi Bowman, Sharon Lessard, June Barger, Jon Flint, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk

Absent: David Sanger  
Leroy Lyon

5. APPROVAL OF AGENDA

Jay Haremza moved to approve the agenda as presented.

June Barger second.

Yes 5 No 0

6. APPROVAL OF MINUTES

June Barger moved to approve the minutes of June 8, 2015 Regular Board Meeting and the June 29, 2015 Special Board Meeting as presented.

Jay Haremza second.

Yes 5 No 0

7. APPROVAL OF BILLS

June Barger moved to approve the bills as presented.

Kimi Bowman second.

Yes 5 No 0

Leroy arrived at 6:35 p.m.

8. TREASURER'S REPORT

Jean Simmons, Finance Director, presented two cash summaries. One has the month of June presented and one has the year end information. The high school had received a grant to purchase a piece of equipment for their vocational program. The bond money has been received and is represented on the new report. The board had no questions on the encumbrances report. Jean shared that the district received \$5400.00 cash back from use of the credit card. Jean stated that this is a huge benefit to the district.

9. AUDIENCE WITH INDIVIDUALS & GROUPS

None at this time.

10. EXECUTIVE SESSION  
a) Non-elected Personnel

Sharon Lessard moved at 6:37 p.m. that the Board go into executive session for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and that the Board will return to the open session in this room at 6:47 p.m. Included in the executive session are all present Board members, Jon Flint, Superintendent, Phil Martin, Attorney.

Jay Haremza second.

Yes 6 No 0

The open meeting was called to order at 6:47 p.m.

11. NOMINATIONS

Jay Haremza moved to approve the following nomination(s) for the 2015-2016 school year.

Rebecca Hammeke	Teacher/LMS
Jacob Tapia	Asst. Softball/LHS
Kayla Moser	Head Track/LHS
AB Stokes	Asst. Track/LHS
Scott Upson	Asst. Track/LHS
Chad Erway	Head Baseball/LHS
Clint Barger	Asst. Baseball/LHS
Kyle Leroy	Asst. Baseball/LHS
Mike Seeman	Head Golf/LHS
Dan Collins	Asst. Golf/LHS
Jan Ford	Teacher/TRI/LMS

Kimi Bowman second.

Yes 6 No 0

12. SEPARATIONS

Jay Haremza moved to approve the following separation(s) for the 2015-2016 school year.

Holly Garcia	Asst. Cook/LHS
Kayla Moser	Scholar's Bowl/LHS

Kimi Bowman second.

Yes 6 No 0

13. TRANSFERS

Jay Haremza moved to approve the following separation(s) for the 2015-2016 school year.

Chelsea Schmit	Para/TRI/Offerle from Para/TRI/Kinsley
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Leroy Lyon second.

Yes 6 No 0

14. EXECUTIVE SESSION

a) Negotiations

Sharon Lessard moved at 6:50 p.m. that the Board go into Executive Session for the purpose of negotiations in order to protect the public interest in negotiating a fair and equitable contract. The Board will return to the open session in this room at 7:05 p.m. Included in the Executive Session are all present Board members; Jon Flint, Superintendent; Phil Martin, Attorney.

Leroy Lyon second.

Yes 6 No 0

The open meeting was called to order at 7:09 p.m.

15. NEGOTIATED AGREEMENT

June Barger moved to approve the Negotiated Agreement for the 2015-2016 school year.

Jenny Manry second.

Yes 6 No 0

16. ADMINISTRATORS/DIRECTORS SALARIES

Jenny Manry moved to accept the salaries for administrators & directors for 2015-2016 school year.

Kimi Bowman second.

Yes 6 No 0

17. CLASSIFIED EMPLOYEE SALARIES

Jay Haremza moved to approve a .20 increase for all Classified employees for the 2015-2016 school year.

Leroy Lyon second.

Yes 6 No 0

18. CONSENT AGENDA

- a) Designate Clerk of the Board – Tiffany Burriss
- b) Designate Treasurer – Jean Simmons
- c) Designate School Attorney - Phil Martin
- d) Designate Official Newspaper - Tiller and Toiler
- e) Designate Official Bank Depositories - First State Bank, Farmer's Bank & Trust, Bank of the West and American State Bank
- f) Designate Food Service Appeal Officer – Tiffany Burriss
- g) Designate KPERS Representative – Jean Simmons
- h) Designate Health Insurance Representative – Jean Simmons
- i) Designate Treasurer of Activity and Petty Cash – Jean Simmons
- j) Designate Food Service Representative – Jean Simmons
- k) State & Federal Program Compliance Coordinator – Jon Flint
- l) Designate Tri-County Special Service Representative - Jon Flint
- m) Designate Title IX/Section 504 Representative/Coordinator – Jon Flint

- n) Designate Official Auditor – Agler & Gaeddert
- o) Designate State and Federal Program Representative - Jon Flint
- p) Designate Freedom of Information Officer – Jon Flint
- q) Adopt the 1,116 hour calendar
- r) Adopt Generally Accepted Accounting Principles Resolution
- s) Adopt Establish Activity Funds Resolutions
- t) Adopt Establish Petty Cash Funds
- u) Adopt Authorizing Early Payment of Claims Resolution
- v) Designate Truancy Officers - Building Administrators
- w) Approve Mileage Rate at \$ **.45**
- x) Resolution for Rescinding Policy Statements Found in Board Minutes
- y) Resolution to Reaffirm Policies of the Board of Education
- z) Resolution to Establish Home Rule
- aa) Designate Coordinator for Homeless Children – Jon Flint
- bb) Designate Cost per Copy at \$ **.10**

June Barger moved to approve the Consent Agenda as presented.

Kimi Bowman second.

Yes 6 No 0

19. DESIGNATE KASB GOVERNMENTAL RELATIONS NETWORK REPRESENTATIVE

Leroy Lyon moved to appoint Jay Haremza as the KASB Governmental Relations Representative for the 2015-2016 school year.

Jenny Manry second.

Yes 6 No 0

20. DESIGNATE JUNIOR CITY COUNCIL REPRESENTATIVE

June Barger moved to appoint Kimi Bowman and Leroy Lyon as the Junior City Council Representatives for the 2015-2016 school year.

Jay Haremza second.

Yes 6 No 0

21. RESOLUTION OF REGULAR BOARD OF EDUCATION MEETINGS

June Barger moved to adopt the attached Regular Board of Education Meeting Resolution.

Leroy Lyon second.

Yes 6 No 0

22. 2015-2016 BOOK RENTAL FEES

Jon Flint, Superintendent, stated that the district's book rental fees have remained the same since 2003. The district's goal is to keep it fair and equitable but still offset the price of providing quality text books.

Jenny Manry moved to approve the following Book Fees for the 2015-2016 school year.

K	\$ 65.00
1-5	\$ 75.00
6-8	\$ 80.00
9-12	\$ 85.00

Kimi Bowman second.

Yes 6 No 0

23. 2015-2016 LUNCH FEES

Jon Flint stated that there is a dime increase this year to the student lunch prices to ensure that the district stays within the federal guidelines for reimbursement. Adult meals will need to be increased \$.25.

Leroy Lyon moved to approve the following school lunch & breakfast fees for the 2015-2016 school year.

<b>Lunch</b>		<b>Breakfast</b>	
Elementary	\$ 2.25	Elementary	\$ 1.60
LMS	\$ 2.50	LMS	\$ 1.60
LHS	\$ 2.50	LHS	\$ 1.70
Adult	\$ 3.45	Adult	\$ 2.00
Reduced	\$ .40	Reduced	\$ .30
Additional Milk	\$ .40	Additional Milk	\$ .40

June Barger second.

Yes 6 No 0

24. 2015-2016 INCLEMENT WEATHER DAYS

June Barger moved to approve December 2, 3, 4, 2015 as inclement weather days for the 2015-2016 school year.

Jenny Manry second.

Yes 6 No 0

25. PARENTS AS TEACHERS GRANT

Leroy Lyon moved to accept the \$24,047.00 grant for the approved PARENTS AS TEACHERS Program for 2015-2016.

Kimi Bowman second.

Yes No

26. KASB LEGAL ASSISTANCE FUND

June Barger moved to approve the legal assistance payment of \$1,650.00 to KASB for the period 7/1/15 through 6/30/16.

Kimi Bowman second.

Yes 6 No 0

27. KASB ANNUAL MEMBERSHIP DUES

Jay Haremza asked the district to see what they have spent on seminars and conferences. KASB now offers a season pass that will allow members to attend conferences throughout the year for a flat fee. Jon Flint stated that he would inquire about that.

a) Membership Dues

Jenny Manry moved to approve the annual membership dues of \$9,663.00 to KASB for the period 7/1/2015 through 6/30/16.



Jay Haremza second.

Yes 6 No 0

28. ENGAGEMENT LETTER FOR VON FELDT, BAUER & VON FELDT CHTD.  
FOR 2015-2016 SCHOOL YEAR.

Jenny Manry moved to accept the engagement letter for Von Feldt, Bauer & Von Feldt, Chtd. for the 2015-2016 school year.

Jay Haremza second.

Yes 6 No 0

29. SPECIAL BOARD MEETING

June Barger moved to set a special board meetings on August 10, 2015 at 6:00 p.m. for the purpose of approving the budget for publication and on August 24, 2015 at 12:15 p.m. for the purpose of a budget hearing.

Leroy Lyon second.

Yes 6 No 0

30. REPORTS

- a) Jon Flint, Superintendent

Jon shared that he had attended a meeting with the Larned Leadership Committee. Representatives for the city, county, LCHF, and the State Hospital were present. He stated that it had been a good conversation. Items such as implementation of a work study program at the state hospital, and job fairs were discussed. The airport was also discussed in relation to the location to the new elementary building. Jon felt that he had cleared up any issues with that.

Jon stated that the fire alarm at the middle school was not functioning presently due to a power outage or a lightening strike. It had been turned into the insurance company and it was being covered. It will be repaired in the next couple weeks. Building checks are being done and no students are in the building at the present time.

Simpson Construction had been in contact with the district since obtaining the CMR bid on the bond projects. Jon said that he had heard nothing from Coonrod and Associates after not being chosen for the project; but that Hutton Construction had contacted him and had several questions relating to why they were not chosen to head the project. A draw schedule had been received from Simpson. Presently the bond money is being housed at a local agency. The contract has been signed with the kitchen consultant for an amount that was less than what was built into the bond. The deed of the property will take place in August. Jon shared that the project is moving right along.

#### b) Board Discussion

June Barger asked that the board continue to think about moving school board positions to at large positions. She understood that it would be a process and take some time. She just asks that the board continue to consider it. Phil Martin, Attorney, stated that he would put together a memo for the board outlining the process that it would take to move the positions to an at large status. Jay Haremza stated that he felt that it was a good idea, especially since the elections have been moved to November. June stated that she felt good people were not running due to the fact that a quality representative was already present in their district. She felt by moving it to at large would open the positions to more citizens.

Sharon Lessard stated there is now a vacant position on the Fort Larned Foundation for Education that had previously been held by retiring board member, Brenda Hagerman. It will need filled by a current board member and asked all members to consider serving in that position.

Leroy Lyon asked about the status of the track project. Jon Flint stated that the company was scheduled to begin work the first or second week of August. Sharon Lessard asked how long the track will be closed. The goal is 1-2 weeks. The sound system at the football field is also set to be installed soon. This is a shared project of the district and booster club. Haynes Electric will be donating the labor to install the new system. The gym floor at the middle school and high school will be completed before school starts.

31. ADJOURN

June Barger moved to adjourn the meeting at 7:32 p.m.

Leroy Lyon second.

Yes 6 No 0

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Board President

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Board Clerk