

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495
BOARD OF EDUCATION
LARNED, KANSAS 67550
REGULAR MEETING
JANUARY 8, 2018 6:30 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

David Sanger, Vice President, called the regular meeting to order at 6:31 p.m.

2. ROLL CALL

Sharon Toll, Jessie Pleasant, Charles Tabler, Kimi Bowman, Sharon Lessard, David Sanger, Joe Sample, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk.

Absent: Jenny Manry

3. APPROVAL OF AGENDA

Kimi Bowman moved to approve the agenda as presented.

Charles Tabler second.

Yes 6 No 0

4. APPROVAL OF MINUTES

Sharon Lessard moved to approve the minutes of December 11, 2017 Regular Board meeting minutes and the Dec. 18, 2017 Special Board meeting minutes as presented.

Charles Tabler second.

Yes 6 No 0

5. RECOGNITION OF STUDENTS

Student athletes that had received CKL League honors in fall sports were recognized.

Honorees were as follows:

Sierra Smith-Girls Golf

Mattie Glover-Volleyball

Cierra Nord-Cross Country

MaKayla Leiker-Cross Country

Braydon Lothman-Cross Country

6. AUDIENCE WITH INDIVIDUALS & GROUPS

None at this time.

7. APPROVAL OF BILLS

Kimi Bowman, Board member, researched the bills this month. She stated that there was a large bill to Zip Services, which was the fuel purchase for the district. A bill from CK Technologies was for the purchase of fiber for the elementary building. She questioned the bill for S Rachel Wright and shared that she is the consultant that over looks and reviews IEP's for the Tri County Dept.

Kimi Bowman moved to approve the bills as presented.

Sharon Lessard second.

Yes 6 No 0

8. TREASURER'S REPORT

Jean Simmons, Finance Director, stated that she and Mark Bauer had gotten budget numbers in place for the year. She said that they had used most of last year's numbers. She stated that this could not be done until the audit was complete and books could be rolled over. The district had received state aid, and some tax distribution from Barton County. The large payment from Pawnee County should be received later in the month. She stated that the purchase of Hillside Elementary is complete as well as the purchase of the second modular unit at Northside Elementary.

9. EXECUTIVE SESSION

a) Non-elected Personnel

Sharon Lessard moved at 6:39 p.m. that the Board go into executive session for the purpose of discussing employee performance under the personnel matters exception to the Kansas Open Meetings Act and return to the open session in this room at 7:09 p.m. The justification for the executive session is non-elected personnel matter. Included in the executive session are all present Board members, and Phil Martin, Attorney.

Charles Tabler second.

Yes 6 No 0

The open meeting was called to order at 7:09 p.m.

Sharon Lessard moved at 7:09 p.m. that the Board recess and return into executive session for continuing discussion of employee performance under the personnel matters exception to the Kansas Open Meetings Act and return to the open session in this room at 7:40 p.m. The justification for the continuance of the executive session is non-elected personnel matters. Included in the executive session are all present Board members, Joe Sample, Superintendent, and Phil Martin, Attorney.

Kimi Bowman second.

Yes 6 No 0

The open meeting was called to order at 7:40 p.m.

Sharon Lessard moved at 7:40 p.m. that the Board recess and return into executive session for continuing discussion of employee performance under the personnel matters exception to the Kansas Open Meetings Act and return to the open session in this room at 8:10 p.m. The justification for the continuance of the executive session is non-elected personnel matters. Included in the executive session are all present Board members, and Phil Martin, Attorney.

Kimi Bowman second.

Yes 6 No 0

The open meeting was called to order at 8:10 p.m.

Kimi Bowman moved to amend the agenda to move Items 10, 11, & 12 to Items 17A, 17B, 17C to allow Tim Schaller to present Item 14 in a timely manner.

Sharon Lessard second.

Yes 6 No 0

13. ASBESTOS ABATEMENT SPECIFICATIONS REVIEW

Joe Sample, Superintendent, stated that the board had received the proposed asbestos specifications in this month's board packet. The specifications outlined abatement in both Northside and Phinney Elementary. There will be a walk through of both properties that will be held on January 26, 2018 to allow potential bidding contractors the opportunity to lay eyes on the projects. There will also be advertising in the local papers, as well as on the district's website. Mr. Sample is asking the board to allow the district to let bids for the asbestos abatement of the two buildings in preparation of demolition.

Kimi Bowman moved to approve to let bids for asbestos abatement.

Sharon Lessard second.

Yes 6 No 0

14. DEMOLITION SPECIFICATIONS REVIEW

Tim Schaller has been contracted by the district to facilitate and supervise the demolition of the Northside and Phinney Elementary buildings. Mr. Schaller addressed the board to seek permission to let bids to acquire a company to begin the demolition of the buildings. Mr. Schaller stated that both buildings would be under one single bid. He has also requested a bid date of 2/1/2018 for submittal of said bids. With approval, Tim will take care of all advertising. Sharon Lessard, Board member, asked if local contractors would be given the opportunity to bid. Tim stated that yes they would be given the opportunity. Tim stressed that this approval was for demolition only, asbestos abatement would be bid out separate. Notice to proceed on demolition will not be given until the abatement process is complete. This is a bonded project. Tim shared that the Recreation Commission have asked to retain the playground equipment, and that it will not be

disturbed. The debris will be hauled to the local landfill and Tim will be taking care of the solid waste disposal permit with the state. Tim also stressed that the City of Larned has a demolition assistance relief program and that the district is responsible for filing paperwork with the city to participate in this program. Tim's goal is to have at least three bids to share with the board for approval at the February meeting.

Charles Tabler moved to approve to let bids for demolition of Northside and Phinney Elementary.

Sharon Lessard second.

Yes 6 No 0

15. BEGINNING & ENDING DATES FOR 2018-2019 SCHOOL YEAR

Joe Sample, Superintendent, stated that he had met with the calendar committee and NEA to discuss these dates.

Kimi Bowman moved to approve the beginning date of August 16, 2018 and May 21, 2019 as the ending date for the 2018-2019 school year.

Jessie Pleasant second.

Yes 6 No 0

16. 504 HANDBOOK

This document was shared with the board packet for the month for review. Joe Sample, Superintendent, stated that the district does not have a 504 Handbook. He stressed that the district is federally mandated to have one. He had contacted KASB for help implementing one. Sharon Lessard, Board member, asked if the handbook presented was KASB's recommendation. It is what KASB recommended. It is their format and their language. It has forms and guidelines within the document. Joe shared that a 504 is a plan for a student that has a disability, but does not qualify for an IEP. It serves as a middle ground to ensure a student's success in the classroom and building.

Charles Tabler moved to approve the 504 Handbook as presented.

Sharon Lessard second.

Yes 6 No 0

17. REPORTS

a) Joe Sample, Superintendent

Construction close out had been completed last month. Items that were not yet completed were discussed. Over the winter break, the epoxy floors had been re done in the kitchens and bathrooms. Joe stated that it had been concluded that during the final cleaning of these floors, the finish of them had been compromised and it caused the floors to collect dirt in the grooves. The water softener issue at the elementary was also being addressed over the break. Kimi Bowman, Board member, asked if Simpson Construction had covered the cost of remedying these issues. They did incur the costs of repair. Joe stated that the district will do an 11 month walk through to ensure all warranty issues are addressed before the warranties expire.

b) Board Discussion

Kimi Bowman, Board member, asked how things were going at the fitness center. Joe stated that is utilized significantly. There had been a few issues with equipment that have since been resolved. Community members and staff members are enjoying it and taking advantage of the opportunity to utilize it. The televisions and doorbells are installed.

Charles Tabler, Board member and Fitness Center Committee member, stated that a new piece of equipment had been ordered. Joe Sample, Superintendent, shared that the piece of equipment had been purchased with membership money.

Sharon Lessard then moved that the Board of Education recess into executive session at 8:35 p.m. for the purpose of discussing non-elected personnel under the personnel matters exception to the Kansas Open Meetings Act and return to open session in this room at 8:55 p.m. The justification for the executive session is non-elected personnel matters.

Included in the executive session are all present Board members, Joe Sample, Superintendent, and Phil Martin, Attorney.

Charles Tabler second.

Yes 6 No 0

The open meeting was called to order at 8:55 p.m.

The Board returned to Items 10, 11, & 12.

17A. NOMINATIONS

Jessie Pleasant moved to approve the following nomination(s) for the 2017-2018 school year.

Zahara Reason

Para/TRI/Fort Larned Elementary

Charles Tabler second.

Yes 6 No 0

17B. SEPARATIONS

Jessie Pleasant moved to approve the following separation(s) for the 2017-2018 school year.

Carl Parker

Bus Driver/TRANS

Tammy Dreese

Para/TRI/LHS

Lorena Lothman

At Risk Aide/LMS

Talia Huff

Asst. Volleyball/LHS

Carrie Augustine

Para/TRI/Fort Larned Elementary

Charles Tabler second.

Yes 6 No 0

17C. TRANSFERS

None at this time.

Sharon Lessard moved to hold a special board meeting on Jan. 15th at 5:30 p.m. for the discussion of non-elected personnel.

Kimi Bowman second.

Yes 6 No 0

Charles Tabler, Board member, stated that the board had received a letter the prior month outlining concerns about the cannon being sounded at football games. He asked that this item be addressed and put on the agenda at next month's meeting.

18. ADJOURN

Kimi Bowman moved to adjourn the meeting at 9:01 p.m.

Charles Tabler second.

Yes 6 No 0

Board President

Board Clerk