

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495
BOARD OF EDUCATION
LARNED, KANSAS 67550
REGULAR MEETING
AUGUST 14, 2017
6:30 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

Jenny Manry, President, called the regular meeting to order at 6:30 p.m.

2. ROLL CALL

Brent Hemken, Kimi Bowman, Charles Tabler, David Sanger, Jenny Manry,
Sharon Lessard, Joe Sample, Superintendent, Tiffany Burris, Clerk.

Absent: June Barger
Phil Martin

3. APPROVAL OF AGENDA

Sharon Lessard moved to approve the agenda as presented.

Kimi Bowman second.

Yes 6 No 0

4. APPROVAL OF MINUTES

Kimi Bowman moved to approve the minutes of July 5, 2017 special board meeting as presented and the July 10, 2017 regular board minutes with corrections to Joe Sample's name in Item 8 and the transfer list on July 10, 2017 minutes.

Brent Hemken second.

Yes 6 No 0

5. APPROVAL OF BILLS

Brent Hemken moved to approve the bills as presented.

Sharon Lessard second.

Yes 6 No 0

6. TREASURER'S REPORT

Jean Simmons, Finance Director, shared highlights from this month's revenues and expenditures. She stated that cash had been received back from the use of the credit card and that monies received from Fitness Center memberships receipts were being placed in capital. There were also funds received late in the year from the PAT program that had recently been deposited. It had been a standard month.

7. DISPOSAL LIST

As the process of disposing buildings and contents continues, Mr. Sample and Mrs. Simmons will present this list each month with items that are being either disposed of each month. This month, the sale of white boards to Pawnee Heights and various batteries were on the list. The white boards were sold for \$700.

Kimi Bowman moved to approve the disposal list of items for the month of August.

David Sanger second.

Yes 6 No 0

8. AUDIENCE WITH INDIVIDUALS & GROUPS

PAWNEE COUNTY SHERIFF'S DEPT

The Pawnee County Sheriff Dept. spoke to board members about their availability to help and the resources the department has available to the district. Jeff King brought his K9 Unit dog, Bodie and explained the process and services

Bodie provides. Eli Makings also presented on the ALICE program presentations that the department promotes to district and offered to provide one to the district. Sheriff, Scott King, spoke of the recent Memorandum of Understanding and what that means to the district and his department.

9. SALLY CAUBLE-STATE BD. OF EDUCATION

Sally Cauble, the district's representative on the State Board of Education, visited with board members about recent changes to the state accreditation process. She also briefly shared what the State Board of Education's role is. She stated that they cover every topic of education except finance. She asked that any time a question come up, that board members and Mr. Sample contact her. She stated that she is here to help districts educate students. She briefly touched on the new Kansas Vision for Education and how it will play in the accreditation process for districts. Brent Hemken, Board member, questioned the part of KESA that determines student's success post high school and how that is determined since so many students graduate high school with their associate's degree from a community college. He also questioned how to determine student success when industries such as airline manufacturing and others do not require a certificate. Many industries train their workers themselves. Sally pointed out that more and more industries are requiring some sort of certificate or technical training. She stated the main goal is for a district to show growth and work toward the target the state has set. Sally also stressed the importance of the community survey and its role in the KESA process. The district is in Year 1 of KESA. She asked the board to please call her with any questions as the district begins this new accreditation process. Joe Sample will hand out her contact information to members.

10. PAT GRANT

Sharon Lessard moved to accept the PAT Grant in the amount of \$22,244.00.

Kimi Bowman second.

Yes 6 No 0

11. FOOD SERVICE POLICIES

Charles Tabler moved to approve Policy EE - Unpaid Meal Charges and Policy DP and DP-2 - Collection Procedures.

Brent Hemken second.

Yes 6 No 0

12. EXECUTIVE SESSION

a) Non-elected Personnel

Brent Hemken moved at 7:43 p.m. that the Board go into executive session for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and that the Board will return to the open session in this room at 7:53 p.m. Included in the executive session are all present Board members, Joe Sample, Superintendent.

Charles Tabler second.

Yes 6 No 0

The open meeting was called to order at 7:53 p.m.

Charles Tabler moved to extend the Executive Session until 8:03 p.m.

Brent Hemken second.

Yes 6 No 0

The open meeting was called to order at 8:03 p.m.

Phil Martin, Attorney arrived at 8:02 p.m.

13. NOMINATIONS

David Sanger moved to approve the following nomination(s) for the 2017-2018 school year.

| | |
|----------------|---------------------------|
| Valerie Reif | Para/TRI/Kinsley |
| Jerry Johnson | Teacher/LHS |
| Miriam Herrera | Asst. Cook/LMS |
| Carl Parker | Bus Driver/Transportation |
| Amy Wilson | Head Softball/LHS |
| Dan Collins | Girls Golf/LHS |
| Brady Keith | Asst Football/LHS |

Artravius Addison
Scott Upson
Jason Ingram

Asst Football/LMS
Extra Class/Tri County
Head Boy's Basketball/LMS

Kimi Bowman second.

Yes 6 No 0

14. SEPARATIONS

David Sanger moved to approve the following separation(s) for the 2017-2018 school year.

Kelly Stenzel

Para/TRI/Kinsley

Charles Tabler second.

Yes 6 No 0

15. TRANSFERS

David Sanger moved to approve the following transfer(s) for the 2017-2018 school year.

Jennifer Keith
Kristen Clark

Teacher/Ele. From Teacher/LMS
½ At Risk Aide ½ Secretary from
Full Time Aide/Ele

Kimi Bowman second.

Yes 6 No 0

16. APPROVAL OF PUBLISHING OF 2017-2018 BUDGET

Mark Bauer, District Accountant, was present for tonight's meeting to outline the budget for the 2017-2018 school year. He pointed out the new facility weightings the district will receive due to the new construction of the elementary building and the addition of the Larned High School. He pointed out that today was to approve the publishing of the proposed budget and the hearing date.

Kimi Bowman moved to approve the publishing of the budget for the August 28, 2017 hearing at 12:15 p.m..

Brent Hemken second.

Yes 6 No 0

17. DISPOSAL OF BUILDINGS

Joe Sample, Superintendent, brought discussion to board regarding the disposal of the four closed buildings the district still owns, but no longer uses to house students or hold classes in due to the building of Fort Larned Elementary. Jenny Manry pointed out that Mayor Nusser had recently voiced concern to the board about selling the properties to undisclosed bidders that may allow the buildings to become an eyesore in the community. She asked if the district knew the price of demolishing the buildings. Joe Sample, stated that presently they did not have a firm number, but that they would be working to get that information. Charles Tabler, stated that he remembered the district compiling data in 2007 or 2008. Brent Hemken asked if there had been any interest from individuals wanting to purchase the buildings. Joe Sample, stated that there had been some inquiry regarding Hillside and the Early Childhood Center. The Recreation Commission had inquired about the land around Northside. Charles Tabler, said he remembered Jon Flint, former Superintendent, stating he would put out a notice of some type about the availability of the properties. He asked if that had been done. Joe stated that it had not. Joe said that he would work on a release to run in the paper. Charles Tabler also asked if there was any need to keep a gym in the district. Jenny Manry asked what the cost would be of keeping a gym in relation to demolition. Kimi Bowman stated that the information had been compiled for the Recreation Department at one time. Joe stated that he would track that information down. Brent Hemken asked if the district would continue to maintain them until they are sold or demolished. Joe stated yes, they would continue to be the district's responsibility until their disposal. Jenny Manry, Board President, asked Joe Sample to please find the following information regarding the

buildings: the cost to demolish each building, price of upkeep of the Early Childhood Center, and the interest of the Recreation Dept, and City of Larned of the land. The board will need to pass the following to begin the process of disposal of the buildings.

Buddy Tabler moved that the Board of Education hereby confirm and find that the following properties of the school district being school buildings and educational centers:

| | |
|---------------------------------|-----------------------------|
| Hillside Elementary School | Northside Elementary School |
| 502 West 5 th Street | 1604 State St. |
| Larned, Kansas 67550 | Larned, Kansas 67550 |

| | |
|----------------------------------|------------------------|
| Phinney Elementary School | Early Education Center |
| 523 East 12 th Street | 1022 Kansas Street |
| Larned, Kansas 67550 | Larned, Kansas 67550, |

are no longer needed by the school district and may be sold or otherwise disposed of by the Board of Education on affirmative vote not less than a majority of the members of the Board. The Board upon approval of this motion may dispose of each of the properties in such manner and upon such terms and conditions as permitted by law as the Board deems to be in the best interest of the school district.

David Sanger second.

Yes 6 No 0

18. REVIEW OF DISTRICT VISION & MISSION STATEMENT

Joe Sample asked if board members knew what the mission statement was. Many could remember seeing it, but could not recite it. Joe wanted to review it with board members to ensure that it still lined up with the district’s vision and mission. He stated that it serves as the guiding principle of the board. Brent Hemken, Board member, stated that he feels the current statements do integrate some of the goals of KESA and have been a good sound statements. Jenny Many, Board President, stated that she feels the mission statement needs to address by community and staff. She feels that a committee could possibly be formed to look at the two statements. She feels it should not solely be a board decision to change it or review it. Joe Sample said he was not necessarily asking for a change to the statements, he wanted the board to take a look at them. He stated that he does feel the current statement reflects a majority of the goals of KESA and that

the district can most definitely use the one we have. Brent Hemken, stated that he feels it is good as it sits now and as the district begins the KESA process and plan, it could be reviewed and looked at a later date. The board sat in agreement of this.

19. REPORTS

a) Joe Sample, Superintendent

The Fort Larned Elementary School will be holding a ribbon cutting for the public on August 19th at 9:30 a.m. Joe stated that staff will be in attendance and there will also be a flag presentation by the local VFW.

The school year will be starting on the 17th with students and staff will be reporting on August 14th. District and building inservices on the 15th and 16th are planned as well as a work day for staff on the 14th. Back to School Night for the Larned Middle School and Meet Your Teacher Night for the Elementary have also been set. The elementary building is ready for students. There are just a few punch list items left to review. Brent Hemken asked if the technology at the new elementary was ready to be utilized for staff and students. He had heard there were some problems with that area falling in place. Joe Sample stated that there had been some timeline issues with the technology and installation, but that it was now on track. Brent also asked if the district was doing anything to view the eclipse. Joe said that the buildings had planned things internally and that it was not necessarily a district event. The staff was integrating it into classroom plans and curriculum.

The fitness center is up and running and membership has been increasing. Charles Tabler wanted to update the board on recent decisions the Fitness Center Committee had made. Out of district patrons will be charged a fee of \$100/year to use. Sharon Lessard, Board member, asked if there was someone there to help people get into the center to buy memberships. She stated that if someone doesn't have a key, they often have trouble getting in to get one since the door is locked at all times. Joe stated that there is a phone number posted on the door to call and Hannah Smith will let them in and they are also working on getting a door bell to alert Hannah Smith that someone is there. He did share that usually someone is working out and will alert staff as they see someone waiting to get in.

Kimi Bowman asked Joe Sample if bus pick up and drop off procedures had been shared with parents of students at the new elementary. Those had been given out at enrollment and will also be distributed at Meet Your Teacher night. Jenny Manry, Board President, stated that she felt they should also be posted on social media and the district website in case some parents are unable to attend either event.

Sharon Lessard asked about the evaluation process and whether the board would be using the same method and tool principals use for teachers to evaluate the superintendent. The board feels as though it would be a good idea to use the same process for everyone. Jenny Manry asked Joe if he could look into getting the board access to the McRel system. Joe stated that KASB does offer training. The plan is to discuss this at the September meeting.

b) Board Discussion

None at this time.

20. ADJOURN

Charles Tabler moved to adjourn the meeting at 9:05 p.m.

Sharon Lessard second.

Yes 6 No 0

Board President

Board Clerk