

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495
BOARD OF EDUCATION
LARNED, KANSAS 67550
REGULAR MEETING
MAY 14, 2018
6:00 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

Jenny Manry, President, called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

Jessie Pleasant, Sharon Toll, Charles Tabler, Kimi Bowman, Sharon Lessard, Jenny Manry, David Sanger, Joe Sample, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk.

Absent:

3. APPROVAL OF AGENDA

David Sanger moved to approve the agenda as presented.

Charles Tabler second.

Yes 7 No 0

4. APPROVAL OF MINUTES

David Sanger moved to approve the minutes of the April 9, 2018 Regular Board meeting minutes the minutes of April 20, 2018 Special Board meeting minutes as presented.

Kimi Bowman second.

Yes 7 No 0

5. EXECUTIVE SESSION
a) Confidential Student Information

David Sanger moved to recess the Board of Education into executive session at 6:01 p.m. for the discussion of confidential student information and return to open session in this room at 6:15 p.m. The justification for the executive session is the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act. Included in the executive session are all present board members, and upon request Joe Sample, Superintendent, and Phil Martin, Attorney, and Tyson and Stephanie Reynolds.

Kimi Bowman second.

Yes 7 No 0

Joe Sample, Superintendent and Phil Martin, Attorney joined the executive session at 6:01 p.m. Tyson and Stephanie Reynolds joined the executive session at 6:06 p.m.

The open meeting was called to order at 6:17 p.m.

6. EXECUTIVE SESSION
a) Non-elected Personnel

David Sanger moved to recess the Board of Education into executive session at 6:17 p.m. for non elected personnel matters exception to the Kansas Open Meetings Act and return to open session in this room at 6:40 p.m. The justification for the executive session is non-elected personnel matter. Included in the executive session are all present board members, Joe Sample, Superintendent, and Phil Martin, Attorney.

Sharon Toll second.

Yes 7 No 0

The open meeting was called to order at 6:40 p.m.

Jenny Manry moved to extend Item 6 Executive Session – Non-Elected Personnel to Item 23 at the end of the meeting and move Item 23 Adjourn to Item 24.

David Sanger second.

Yes 7 No 0

7. NOMINATIONS

Jessie Pleasant moved to approve the following nomination(s)

For the **2018-2019** school year

Carl Nolan	Teacher/TRI/ALC
Amy Turner	Teacher/TRI/Kinsley Jr/Sr High
Catherine Thielenhaus	Speech Language Path./Fort Larned Ele.
Cody Coleman	Para/TRI/LMS
Charles McNeill	Teacher/English/LHS
Artavius Addison	Para/TRI/ALC

David Sanger second.

Yes 7 No 0

8. SEPARATIONS

Jessie Pleasant moved to approve the following separation(s)

For the **2017-2018** School Year

Steve Apley	Mechanic/Transportation
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For the **2018-2019** School Year

Kristin Herrman
Linda Harkness
Gary Harkness
Margaret Dipman

Asst. Track/LMS
Bus Driver/TRANS
Bus Driver/TRANS
Secretary/TRANS

David Sanger second.

Yes 7 No 0

9. TRANSFERS

None at this time.

10. RECOGNITION OF RETIREMENT

Joe Sample, Superintendent, introduced Linda Harkness, Gary Harkness, Steve Apley, Kay Elmore, Margaret Dipman, and Cindy Cline. Doris Schaller was unable to be in attendance, but was also a retiree this year. The board thanked them for their many years of dedication to the district.

11. AUDIENCE WITH GROUPS AND INDIVIDUALS

None at this time.

12. APPROVAL OF BILLS

Kimi Bowman, Board member, reviewed the bills this month. She stated that Macbooks had been ordered for the high school. There had also been a leadership conference that several staff members had attended. There was a bill for piano

tuning and football and track uniforms at the middle school. Things were in order for the month.

Kimi Bowman moved to approve the bills as presented.

Jessie Pleasant second.

Yes 7 No 0

13. TREASURER'S REPORT

Jean Simmons, Finance Director, took the podium. Capital One, the district's credit card company, had contacted the district about fraudulent charges from American Airlines. Jean stated that the district looks at charges on the card every day so it was caught quickly. Jean shared that the state aid had been received in the month of April. It has been a routine month at the district.

14. ACCEPT LHS ROOF BIDS

Charles Tabler moved to accept the bid in the amount of \$152, 930.00 from Roofmasters Roofing and Sheet Metal to replace the roof at Larned High School.

David Sanger second.

Yes 7 No 0

Other bids received from Wray Roofing for \$161, 858.00

Jenny Manry moved to amend the agenda to move Item 15 Presentation – Robotics Class to Item 16 Technology Purchase.

Sharon Lessard second.

Yes 7 No 0

15. TRI COUNTY TECHNOLOGY PURCHASE

Jessie Pleasant moved to approve the purchase of Apple computers in the amount of \$16,320.09.

Charles Tabler second.

Yes 7 No 0

16. PRESENTATION-ROBOTICS CLASS

David Auldridge, Robotics Instructor at Larned Middle School, presented a short demonstration with his students. The students brought a robot and to demonstrate its capabilities. Mr. Auldridge shared how the robots are programmed and built. The class recently attended a competition at Fort Hays State University and performed well. Jessie Pleasant, Board member, asked if students can take this class every year. Mr. Auldridge stated that because of limits on class size, priority is given to 8th grade students at this time.

Jenny Manry moved to amend the agenda by moving Item 19 Disposal List to Item 17. Item 17 Staff and Student Handbooks move to Item 19.

Jessie Pleasant second.

Yes 7 No 0

17. DISPOSAL LIST

Kimi Bowman moved to approve the disposal list as presented.

Charles Tabler second.

Yes 7 No 0

18. BOARD EVALUATION

Joe Sample, Superintendent, stated that board policy states the board do an annual self-evaluation. He shared that Dr. Jordan from KASB could provide some resources and that the evaluation could be done electronically. Sharon Lessard, Board member, stated that this has not been done previously every year. She

stated that a policy review from KASB should be done. She felt that the policy needed review and a decision to do an evaluation be done at a later date. The entire policy book should be reviewed. Joe Sample stated that the policy book is scheduled to be digitized this summer. Phil Martin, Attorney, felt that having the policy book audited would be a good investment. Sharon Lessard, Board member, asked that KASB submit a formal bid to the board for an official audit and review of the current policy book. Jenny Manry, Board president, asked that this item be tabled until a review of policies is completed.

19. STAFF AND STUDENT HANDBOOKS

Joe Sample stated that most handbooks had minimal changes, except for the LHS Student Handbook. There was extensive discussion held regarding the LHS Student Handbook in regards to extracurricular activities and consistency in applying discipline. Troy Langdon, LHS principal, addressed the board and presented the changes in Dustin Wilson's absence. The board asked for clarification on several items and different scenarios were presented and addressed. Social media as evidence was questioned also. Joe Sample, Superintendent, asked if an investigation is conducted once a situation arises. Troy stated that an investigation is always conducted. The board stated that these changes are significant and parents need to be notified and made aware of these changes. Jenny Manry stated that an informed and ethical attempt to get this information to parents must be done. The high school staff handbook was also discussed at length. After extensive and thorough review of the handbooks, the board felt as though once recommended changes were made, the handbooks would be accepted.

David Sanger moved to accept the LHS, LMS, and FLE Staff and Student Handbooks with the modifications and changes presented.

Sharon Lessard second.

Yes 7 No 0

20. EFUNDS

Jean Simmons, Finance Director, and Kim Parker, Technology Assistant, presented information on Efunds. This process would allow the district to accept debit and credit cards as forms of payment for lunches, school fees, etc. The issue at hand is how to handle the fees that are associated with this process. The transaction fee associated with the company the district is looking at is \$2.65 per

every \$100.00 Jean stated that she had conducted a List Serv to see how other districts handle this fee. Some schools do actually take on the fee. This particular company advises districts to have parents pay the fees. Sharon Lessard, Board member, questioned whether this was the only company the district had looked at using. Jean stated that the issue was finding a company that would work with our current student information system, Skyward. Sharon Lessard stated that the district should look at other options that may be out there to see if a lower transaction fee could be secured.

21. REPORTS

a) Superintendent

Joe Sample took a head count of board members that would be attending graduation and 8th Grade Promotion. Joe also presented a Building Use form from the middle school and high school band instructors. He apologized for the tardiness of getting this to the board, but since the instructors will be profiting from this request, it would require board approval. The request is for the band instructors to use the middle school band room for summer band instruction.

Charles Tabler moved to approve the summer usage building request for summer band.

Kimi Bowman second.

Yes 7 No 0

b) Board Discussion

Charles Tabler asked where the district was in regards to the demolition process at the elementary buildings. Joe Sample stated that demolition at Phinney Elementary will begin tomorrow. The abatement process is wrapping up at Northside. Charles asked what will be done with the playground equipment at both buildings. Joe stated that it was purchased by the recreation department along with the land. Jenny Manry, Board president, stated that she had been made aware of several negative comments on social media regarding not letting school out early this year. She asked for clarification as far as who makes this decision each year. Joe Sample stated that the decision lies with him. He stated that he had visited with administration this year and they shared that the high school had their finals schedule set. Tests were to be given the last week of school and there was not sufficient time to get that testing moved.

22. EXECUTIVE SESSION

a) Negotiations

David Sanger moved at 8:52 p.m. that the Board go into executive session for the purpose of negotiations in order to protect the public interest in negotiating a fair and equitable contract. The Board will return to the open session in this room at 9:00 p.m. Included in the executive session are all present Board members, Joe Sample, Superintendent, Phil Martin, Attorney, and Troy Langdon.

Jessie Pleasant second.

Yes 7 No 0

The open meeting was called to order at 9:00 p.m.

23. EXECUTIVE SESSION

a) Non-elected Personnel

David Sanger moved to recess the Board of Education into executive session at 9:01 p.m. for non elected personnel matters exception to the Kansas Open Meetings Act and return to open session in this room at 9:20 p.m. The justification for the executive session is non-elected personnel matter. Included in the executive session are all present board members, Joe Sample, Superintendent, and Phil Martin, Attorney.

Kimi Bowman second.

Yes 7 No 0

The open meeting was called to order at 9: 23 p.m.

24. ADJOURN

Sharon Lessard moved to adjourn the meeting at 9:23 p.m.

Jessie Pleasant second.

Yes 7 No 0

Board President

Board Clerk