

FORT LARNED UNIFIED SCHOOL DISTRICT NO. 495  
BOARD OF EDUCATION  
LARNED, KANSAS 67550  
REGULAR MEETING  
MAY 11, 2015  
6:30 P.M.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

June Barger, President, called the regular meeting to order at 6:34 p.m.

2. ROLL CALL

June Barger, Jay Haremza, Brenda Hagerman, Leroy Lyon, Kevin Reece, Jon Flint, Superintendent, Phil Martin, Attorney, Tiffany Burris, Clerk.

Absent:

Sharon Lessard  
Jenny Manry

3. APPROVAL OF AGENDA

Kevin Reece moved to approve the agenda as presented.

Brenda second.

Yes 5 No 0

4. APPROVAL OF MINUTES

Jay Haremza moved to approve the April 13, 2015 Regular Board minutes as presented.

Leroy Lyon second.

Yes 5 No 0

5. APPROVAL OF BILLS

May was Sharon Lessard's month to review bills. Kevin Reece reported for Sharon. He stated that Sharon had questioned the price of the copier lease to OPI and asked if other avenues had been researched in relationship to price.

Kevin Reece moved to approve the bills as presented.  
Jay Haremza second.

Yes 5 No 0

6. TREASURER'S REPORT

Jean Simmons, Finance Director, addressed the copier lease question asked by the board. She reiterated that the district does spend a large amount of money each month on copier leases in each of the buildings. Jean stated that the district runs a large amount of copies each month and she shared that when something goes wrong with these machines, it is usually a large amount of money to repair them. This is covered under the copier lease program. The district would have to weigh the pros and cons of leasing versus buying. Jean stated that she would continue to look for options. She also pointed out that the number of leases will go down once the new elementary building is built.

The district had received its second half of special education tuition from Pawnee Heights and Kinsley. The finance department is preparing for year end. Leroy Lyon, Board member, questioned the \$153,000.00 of encumbrances in the Capital Outlay fund. Jean stated that she would run those and get them to the board by the end of the meeting. Jean pointed out that the State Theatre had donated money to the district to help purchase speakers at Moffett Stadium. She thanked the organization for the generosity.

7. AUDIENCE WITH INDIVIDUALS & GROUPS

None at this time.

8. MAYOR WILLIAM NUSSER-LARNED LEADERSHIP COLLABORATION

This item was moved to Item 14A waiting for the mayor's arrival.

Sharon Lessard arrived at 6:40 p.m.

9. BOND DISCUSSION-DUSTIN AVEY

Dustin Avey congratulated the board on the passage of the bond. He stated that there were a couple different options as far as the sale of the bonds and financing. Interest rates are still at or near historical low levels.

Dustin discussed two different strategies. One option is to sell in one lump and the other is a multi sale split into two sales. Selling in two parts will save the district close \$4.5 million over the course of the bond and will also allow the bonds to be sold as bank qualified. Dustin said that by selling in two parts will help keep the project help keep the project within the mill levy presented to the public. It was also pointed out that by splitting up the sale of the bonds the state aid will not be affected. There is an incurred obligation language fix at the State right now. If this does not pass the district will switch gears and sell them all at once. If it does not pass, the bonds must all be sold by July 1, 2015. June Barger, President of the Board, asked for an explanation of bank qualified. Dustin explained that when less than \$10 million are issued in a calendar year banks that buy your bonds can deduct 80% of the carrying cost. If over \$10 million is released during a calendar year, they are not bank qualified and buyers are not able to deduct interest. June also asked if Dustin had seen a period of time where bonds didn't sell. Dustin pointed out that historically during volatile market times, bonds sell well. Jay Haremza, Board member, stated that the public will have opinions both ways and that the board will just have to make a recommendation. Leroy Lyon, Board member, stated that he feels the board should sell in two sales because of the savings in interest over the years and the potential for a savings of \$4 million. Dustin once again pointed out that the board should know in the next couple weeks whether the state fixes the incurred obligation language fix. If it does not get fixed, the district will have to have all the bonds sold before July 1. Everything that he has read appears to point to the fact that the verbage will be changed. Sharon Lessard, Board member, stated that she prefers the multi sale approach because it appeals to more buyers and will increase the pool of buyers. Sharon also asked if we could change the maturity date of the bonds to October instead of September. She feels that some investors like to ladder their maturities.

10. RESOLUTION FOR AUTHORIZATION OF SALE OF GENERAL OBLIGATION BONDS

Jay Haremza moved to approve the following Resolution :

**A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS, SERIES, 2015-A, AND TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015-B, OF**

**UNIFIED SCHOOL DISTRICT NO. 495, PAWNEE COUNTY, KANSAS  
(FORT LARNED).**

Sharon Lessard second.

Yes 6 No 0

11. **RESOLUTION PROVIDING FOR THE ADOPTION OF AN OMNIBUS  
CONTINUING DISCLOSURE**

Dustin Avey that this is a housekeeping issue of sorts. All issuers provide information to the bond market on an annual basis. The firm of Gilmore and Bell will file yearly information on the district's behalf.

Leroy Lyon moved to approve the following Resolution:

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN OMNIBUS  
CONTINUING DISCLOSURE UNDERTAKING RELATING TO  
OBLIGATIONS ISSUED AND TO BE ISSUED BY UNIFIED SCHOOL  
DISTRICT NO. 495, PAWNEE COUNTY, KANSAS (FORT LARNED).**

Kevin Reece second.

Yes 6 No 0

12. **RESOLUTION PROVIDING FOR THE ADOPTION OF TAX & SECURITY  
COMPLIANCE**

The IRS has put a lot of scrutiny on bond issuers. If the district were to be audited by the IRS, having these compliances and procedures in place will help in the process.

Jay Haremza moved to approve the following Resolution:

**A RESOLUTION PROVIDING FOR THE ADOPTION OF TAX AND  
SECURITIES COMPLAINECE PROCEDURES RELATING TO  
OBLIGATIONS ISSUED AND TO BE ISSUED BY UNIFIED SCHOOL  
DISTRICT NO. 495, PAWNEE COUNTY, SANSAS (FORT LARNED).**

Brenda Hagerman second.

Yes 6 No 0

13. CONSTRUCTION MANAGEMENT AT RISK PRESENTATION-HOWARD & HELMER

Rod Sondergard presented on behalf of the architectural firm of Howard & Helmer. He shared that he had met with Jon Flint and Lea Harding and reviewed preliminary plans and discussed different concepts. The firm then took those back and refined plans. The group will also be meeting with the high school and elementary teachers on the 21<sup>th</sup> of May to further discuss plans and go over individual rooms and layouts. The firm is currently soliciting proposals for site survey and engineers. They will also be doing fieldwork measuring building and code issues on the 21<sup>st</sup> of May.

Discussion then turned to Project Delivery Methods. Rod shared that there are two methods to choose from- Design Bid Build and Construction Risk Management. The Design Bid Build has been the more traditional method used in the past. During this process, the architect sends out plans and gets bids. Any contractor that can meet bond requirements can bid and the lowest bid usually gets the project. This method is good for uncomplicated projects. The cons to this method are that the price discovery is done once bids come in. The owner and architect do not know if the project is coming in over budget until bids are received, which is late in the process and can delay getting the project started. There is also little control on who gets the bid. Owners do not know what their working relationship is until after the job is rewarded.

Recently, there has been an increase in the Construction Management method. This is a process where a Request for Qualifications is published and interested firms will submit bids and qualifications and interviews with those chosen are performed. The advantage is that the owner will be finding out about the company and their work philosophies. They are not strictly at the mercy of the low bid. The contractor comes on early in the bid process and we will know early in the process where we are as far as budget. There is also the potential to speed up the construction process with this method. Dirt work can be done while the project is still in the design process. There is also more control of sub contractors and the general contractor is more familiar with the subs. This method also allows for a potential cost savings. The owner is given a guaranteed maximum price based on the set of documents and anything over that price is absorbed by the general.

It was pointed out that under the Design Bid Build process, we are bidding out the entire process. Under the Construction Management at Risk, (CMR), the entire process is still bid, but is done in pieces under the general. They help facilitate the process. Jon Flint asked if more people are moving to the CMR method? Rod Sondergard stated that at least half of all projects under construction are using this method presently. It was again stated that bringing the general on early helps the project to work as a team. Kevin Reece, Board member, asked if the CMR inspect to ensure everything is done properly. He was told that they do have their

own quality control. Sharon Lessard asked how their fee is calculated. It's a 3 part process. First an open call to all contractors is sent out and qualifications are sent in. Based on those qualifications, 3-5 contractors are picked and a fee schedule is sent out to them. They have a percentage that is charged to each sub. Sharon then asked as a rule of them what is that percentage. Anywhere from 3-6% is normal and 4-5% is average. June Barger asked the board if there were any questions. The plan tonight was to give intent of which method the district and board would choose. There would be a committee formed made up of board members, staff member, and architects. We would request qualification submittals by June 1, 2015 and then send out RFP's from firms that are selected. There will be a special board meeting held for committee interviews of firms and approval all on that night. Jay Harmeza, Board member, asked how many firms usually submit qualifications. Rod said recently Hutchinson did a project and had 13 submit qualifications and 5 were interviewed. He shared that is the norm on most projects.

Jay Haremza moved to seek statements of qualifications from construction managers and general contractors interested in providing construction management at-risk services for the construction projects approved in the April 7, 2015 bond election.

Brenda Hagerman second.

Yes 6 No 0

#### 14. SPECIAL BOARD MEETING

Leroy Lyon moved to set a Special Board Meeting on June 29 , 2015 at 4:00 p.m. for the purpose of interviewing & selecting a CMR firm.

Sharon Lessard second.

Yes 6 No 0

#### 14A. MAYOR WILLIAM NUSSER-LARNED LEADERSHIP COLLABORATION

William Nusser, Mayor of Larned, took the podium to present information on a group he hopes to form to increase trust and cooperation among the taxing entities in Larned along with the Department of Corrections and Larned State Hospital officials. William shared that officials from the city and county and state officials are all currently on board. The hope is to build trust and open lines of communication among the organizations. This will be a shared service with 2-3 members from each organization attending at least one meeting. William hopes

to hold the first meeting in June. William stressed the importance of the district participating in this group due to the recent bond and construction that will be taking place. Leroy Lyon, Board member, commended William for taking this on and shared that he also feels this is something that needs desperately needed. Jay Haremza, Board member, asked if the warden from the Juvenile Facility had been contacted. William stated that he had not contacted him yet. Sharon Lessard, Board member, stated that whichever members attend these meetings need to come back and report to the board as a whole. June Barger, Board President, stated that the school board will participate and thanked William for his hard work.

15. EXECUTIVE SESSION

a) Non-elected Personnel

June Barger moved at 7:50 p.m. that the Board go into executive session for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed and that the Board will return to the open session in this room at 8:00 p.m. Included in the executive session are all present Board members, Jon Flint, Superintendent, Phil Martin, Attorney.

Kevin Reece second.

Yes 6 No 0

The open meeting was called to order at 8:00 p.m.

16. NOMINATIONS

Jay Haremza moved to approve the following nomination(s).

**for the 2014-2015 SCHOOL YEAR**

Roy Prescott	Maintenance Director/District Wide
Micheal Steele	Custodian/LMS

**for the 2015 – 2016 SCHOOL YEAR:**

Patty Holaday	Tri County Director
Jacob Tapia	STUCO/LHS
Sabrina Quinn	Flags/LHS
David Auldredge	Thursday/Friday School

Tad Remy	School Year Weights/LHS
Amy Wilson	Asst. Volleyball/LHS
Mark Lessard	Head Boy's Tennis/LHS
MiKayla Norris	Teacher/TRI CO/LHS

Brenda Hagerman second.

Yes        No

17.    SEPARATIONS

Jay Haremza moved to approve the following separation(s).

**for the 2015-2016 SCHOOL YEAR**

Austin Kingsbury	Teacher/LHS
Barbara McVay	Para/TRI/Outer District
Bryant Briggs	Teacher/WS
Dru Dougan	At Risk Aide/NS
Joe Twitchell	Maintenance/District Wide
Harlan Combes	Para/WS
Austin Kingsbury	Asst. Football/LHS
Austin Kingsbury	Head Wrestling/LMS
Austin Kingsbury	Head Track/LHS
Austin Kingsbury	School Year Weights/LHS
Clarissa McCormick	Speech Pathologist/TRI CO
Lea Fitzjarrald	Para/TRI/NS

Brenda Hagerman second.

Yes 6    No 0

18.    TRANSFERS

Jay Haremza moved to approve the following transfer(s)

**for the 2015– 2016 SCHOOL YEAR:**

Tad Remy	Strength & Conditioning /LHS from Teacher/LMS
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Brenda Hagerman second.

Yes 6 No 0

19. EXECUTIVE SESSION

a) Negotiations

June Barger moved at 8:04 p.m. that the Board go into Executive Session for the purpose of negotiations in order to protect the public interest in negotiating a fair and equitable contract. The Board will return to the open session in this room at 8:20 p.m. Included in the Executive Session are all present Board members; Jon Flint, Superintendent; Phil Martin, Attorney.

Sharon Lessard second.

Yes 6 No 0

The open meeting was called to order at 8:20 p.m.

20. SUMMER USAGE REQUEST

Leroy Lyon moved to approve the facility usage at Larned Middle School Band Room for Summer Band for Jenny Colglazier and Katie Sperry Tuesdays and Thursdays from June 2 through June 25, 2015 12:00 p.m. to 4 p.m.

Kevin Reece second.

Yes 6 No 0

21. STAFF HANDBOOKS

Kevin Reece moved to approve the staff handbooks for the 2015-2016 school year.

Jay Haremza second.

Yes 6 No 0

22. STUDENT HANDBOOKS

Jay Haremza moved to approve the student handbooks for the 2015-2016 school year.

Brenda Hagerman second.

Yes 6 No 0

23. SUMMER ACTIVITY CALENDAR

Russell Wrinkle, LMS Athletic Director, and Dustin Wilson, LHS Athletic Director, presented the summer activity calendar to the board. The hope is to avoid the scheduling conflicts programs have experienced in the past. The two worked together to build a 7-12 program. They tried to keep Wednesday free also. The weight room will be open to give students the opportunity to get in 4 days of weights. All activities are included in the calendar except Legion baseball. All coaches have been instructed to let athletes know that summer participation is optional. June Barger asked if there is League Basketball on Sunday. The gym will be open for athletes that would like to come in and play. This is optional. Tuesday nights are the only night for formal league basketball, which Larned is hosting. Sunday is considered open gym. Football is tied in with weights with conditioning and drills being held from 7:00 am – 8:00 am. June Barger asked if the coaches were receptive to putting together this calendar. Dustin stated that some were, some weren't. He shared that they had not been asked to do this in the past, so it was new to them also. June also stated that she had heard concerns that students were told they would not play during season if they did not participate in these summer activities. Dustin restated that coaches were told that summer participation is optional. June also requested that coaches do not add activities once this calendar is shared. Communication is key to a successful summer program.

24. REPORTS

a) Directors

Richard Fairchild, Transportation

Middle school sports are complete. Richard shared that every time staff leave for an activity, we are gambling with rain and weather. High school track meets have been cancelled twice after athletes have arrived. Richard also stated that the new bus is ready for delivery in Bonner Springs, but he plans to wait until after the end of the school year when things have slowed down to go retrieve it. Richard shared that the staff has been busy with field trips and end of year activities.

a) Principals

Dick Bixler (WS)

Absent

Lea Harding (NS/PH/HS)

Absent

Troy Langdon (LHS)

Absent

Shane Sundahl (LMS)

Absent

b) Jon Flint, Superintendent

Jon shared that he had recently been contacted by individuals with concerns about the new elementary building site in relation to the airport. Rod Sondergard, the architect for the project, informed the board last December that the site was fine. The only concern was if there was a crane present during the building the district would have to obtain a waiver for it. Jon shared that the runway protection zone enforced by the FAA is 1000 ft., which he are well within the limits of. There will be no FAA impact at all. Our architect shared our drawing with an airport engineer in Wichita, who saw no concerns with the site whatsoever. The site survey has been done and the orange flags are up at the site.

District sponsored health insurance rates have gone up 18% for next year. The district is in the process of looking for other options.

Jon asked which board members would be present for graduation. Kevin Reece, Sharon Lessard, Jay Haremza, and June Barger will all be attending. June Barger and Jay Haremza will be attending 8<sup>th</sup> grade promotion.

c) Board Discussion

June Barger read a note from the boy's baseball team thanking the board and the district for their support over the season. June also discussed an idea she had with the board that a member only serve as president for two years. She stated that she will not be running again; and she asked that members consider running. Sharon

Lessard stated that she felt two years was a sufficient term for any member. Phil Martin, Attorney, stated that the board needs to be careful with this way of thinking. The board does not want to rule out anyone that would like to serve as president for more than two years. It is fine to discuss it, but voluntarily running for only two years is fine. Sharon Lessard questioned the copier leases also. She asked Jean to please put pencil to paper and see which route is most cost effective. Jay Haremza, Board Member, asked if district logs the number of copies made and who is making them. The high school does use codes, but they are the only building that does.

Brenda Hagerman shared that she feels that the School Board City Election bill will pass. This will allow elections to be non partisan and may start January 1 2016.

25. ADJOURN

Sharon Lessard moved to adjourn the meeting at 8:50 p.m.

Jay Harmeza second.

Yes 6 No

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Board President

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Board Clerk